

DRAFT

TOWN OF ANDOVER
SELECT BOARD MEETING MINUTES
January 22, 2024

Select Board Members Present: Chris Plumb, Richard Griswold, Robin Trask, Susan Leader & Melissa Gates-Perry

Select Board Members Absent: None

Public present: Scott Kendall, Sarah Bennett of *Okemo Valley TV* & Jeanette Haight, clerk.

1. Call Select Board meeting to order: Chris Plumb called the meeting to order at 6:30 p.m.

2. Act on Agenda: Melissa moved to accept the agenda as written. Richard seconded. So moved.

3. Act on Minutes: Robin moved to accept the minutes as written. Melissa seconded. So moved.

4. Public Comment: None

5. New Business:

A. Town Meeting warning – Melissa moved to set the start time of Town Meeting for 5:30. After a brief discussion, Melissa altered her motion to 5:00 p.m. Richard seconded. So moved. Approving the final warning was tabled until the budget was finalized later in the meeting.

B. FEMA update – Jeanette provided an update on all projects submitted and any status updates she has from FEMA, as well as status of reimbursement for Weston Andover Road repairs which fall under Federal Highway rather than FEMA.

C. MCRF (Vt Bond Bank) loan update – no news yet although Jeanette had provided some clarification about the amount of money requested to them.

6. Highways / Garage:

A. Road Commissioner's report – Chris had provided the Board with lease to own options for the new loader. There is also a Municipal Equipment loan program through the State, but the maximum that can be borrowed is \$110,000, which is only half of the loader price. Terms of the lease were discussed, including no penalty for early payoff. Melissa moved to table a decision until the next meeting pending approval of the MCRF loan. So moved.

7. Old Business:

A. Zoning regulations – public hearing – to be held on Thursday, February 8, 2024 at 6:00 p.m. at the Andover Town Hall seeking public comment on adding short-term rentals, as defined by the State of Vermont, to the list of Conditional Uses in the Andover Zoning Regulations. This article to be voted by Australian ballot on Tuesday, March 5, 2024. Jason Rasmussen had suggested the Board decide whether to “grandfather” existing short-term rentals ahead of the public hearing. There was general agreement that all STRs should adhere to the same rules, so all would be required to apply for a Conditional Use permit should the article pass. Robin moved to give all preexisting STRs 120 days to comply, should the article to add STRs to the Conditional Uses pass on March 5th. Melissa seconded. So moved.

B. Cyber security – Melissa shared a letter she drafted to all Town employees regarding town-owned equipment and the need for a security assessment. The letter also requested that any Town-owned equipment not currently being kept in a Town building be returned within 15 days & going forward all employees should expect to perform their work in a Town building. Richard moved to accept the letter & distribute to all employees. Melissa seconded. So moved. The letter will be put on Town letter head for Chris to sign.

C. Finalize Budget – the Board did one last look-through of the budget. The only change was to increase interest income by \$1,000 as Jeanette felt it was underbudgeted. Melissa moved to accept the budget as final. Richard seconded. So moved. The Board then unanimously approved and signed the Town Meeting Warning.

8. Financial Orders: Were signed.

9. Correspondence: Jeanette shared a proposal for a cyber security assessment from a firm in Mendon, VT. Tabled until the next meeting.

10. Adjourn: Richard moved to adjourn at 7:40 p.m. Melissa seconded. So moved.

Respectfully submitted, <hr/> Jeanette Haight, Clerk of the Board SBM 012224.min		Approved by: Chris Plumb, Chair <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> Andover Select Board
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