

**TOWN OF ANDOVER**  
**953 WESTON ANDOVER ROAD**  
**ANDOVER, VERMONT 05143**  
Phone (802) 875-2765  
Email: [clerk@vermontel.net](mailto:clerk@vermontel.net)

**Application for Subdivision**

Major Subdivision: \_\_\_\_\_ Sketch Plan Review: \_\_\_\_\_  
(3 or more lots)

Minor Subdivision: \_\_\_\_\_ Preliminary Plat Review: \_\_\_\_\_  
(fewer than 3 lots)

Final Plat Review: \_\_\_\_\_

Application No: \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

Applicant: \_\_\_\_\_ Tel. \_\_\_\_\_

Email address: \_\_\_\_\_

Owner: \_\_\_\_\_ Tel. \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Location of Property: \_\_\_\_\_, Andover, Vermont

Andover Land Records: Book No. \_\_\_\_\_ Page No. \_\_\_\_\_

Tax Map Reference: Map: \_\_\_\_\_ Lot: \_\_\_\_\_

Submission of a Sketch Plan for review by the Administrative Officer is not required.

Applications for Preliminary and Final Plat Reviews must include all required information listed in Section 9.2 of the Andover Subdivision Regulations. (Pages 11-12).

In addition, a digital copy of the final plats should be submitted to the Board of Listers, via email - [listers@vermontel.net](mailto:listers@vermontel.net)

The Commission may waive specific requirements if requested.

**Application Fee:** See Attached Fee Schedule

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

Application and fee received by: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWN OF ANDOVER  
SUBDIVISION PERMIT FEE SCHEDULE**

MINOR SUBDIVISION PERMITS: (fewer than 3 lots) - **\$ 200.00**

Sketch Plan Review and decision, including decisions on requested variances, waivers and conditions. (Within 45 days)  
(See section 3.4, page 4)

Preliminary Plat Review and decision, including decisions on requested variances, waivers and conditions. (Within 90 days)  
(See section 4, pages 5 & 6)

Final Plat Review and decision. Including decisions on requested variances, waivers and conditions. (Within 90 days) (See section 5, pages 7 & 8)

MAJOR SUBDIVISION PERMITS: (3 or more lots) - **\$ 250.00 plus \$30.00 per lot**

Sketch Plan Review and decision, including decisions on requested variances, waivers and conditions. (Within 45 days)  
(See section 3.4, page 4)

Preliminary Plat Review and decision, including decisions on requested variances, waivers and conditions. (Within 90 days)  
(See section 4, pages 5 & 6)

Final Plat Review and decision, including decisions on requested variances, waivers and conditions. (Within 90 Days) (See section 5, pages 7 & 8)

Fees adopted by the Select Board on this 8<sup>th</sup> day of July, 2013.